

Meeting Minutes

Meeting Name: Community Interface Workgroup

Date and Time: Thursday, August 11, 2005
1 – 3 pm

Location: Lewis Cass Bldg, 6th floor, Lansing

Present: Laurie Meoak, Geralyn Lahser, Vondie Woodbury, Ellen Speckman-Randall, John Barnas, Jennifer Mora, Scott Blakeney, Shoma Pal, Donna Littlejohn, Sharon Collins, T.J. Bucholz, Victor Sztengel, Jackie Miller, Ed Banks, John Freeman

Conference Call: Heather Peacock, Michelle Debbink, Connie Rieger

Action Items

Item	Responsible	Deadline
Confirm locations and dates for town halls/forums and focus groups	Team members volunteering to secure locations	Next Meeting: Sept 8
Review 'Proposed Questions for Town Hall Meetings' and provide comments and feedback	Everyone	Next Meeting: Sept 8
Determine the cost for hosting additional focus groups, one for providers and another for the uninsured	Ed Banks, MPH	Next Meeting: Sept 8
Provide a detailed checklist for town hall meetings	Geralyn Lahser, MDCH	Next Meeting: Sept 8
Determine screening criteria for selecting focus group members	Ellen Speckman-Randall, MDCH	Next Meeting: Sept 8

Minutes

Topic	Discussion	Conclusions
What is the difference between the town halls and the forums	<ul style="list-style-type: none"> -There is no difference aside from the fact that the town halls will be financially supported by the State -Information and format will be identical and weighting of input received from each will be the same -Issue arose whether the same name should be assigned to both 	<ul style="list-style-type: none"> -Decision made to label each meeting as a "town hall"
Meeting locations	<ul style="list-style-type: none"> -Michigan very diverse in terms of the types of industry and people found in various parts of the state -Group requested additional town hall meetings to further understand the plight of the uninsured in Michigan 	<ul style="list-style-type: none"> -State supported town hall meetings in Iron Mountain, Grand Rapids, Gaylord, Flint, Lansing, Kalamazoo and Detroit -Additional town hall meetings may take place in Marquette, Traverse City, Alpena, Bad Axe, Freemont, Hillsdale, and Macomb and Monroe Counties. -See 8/15/05 email for further details
Basic Guidelines for Town Hall meetings		<ul style="list-style-type: none"> -4-7pm -Budget for no more than \$1500 per site; try for less so that remaining money can be used to support other sites -Need microphones, sound system, registration tables -Identify 2-3 note takers per session and 4-5 members from the Advisory Council
Focus Groups	<ul style="list-style-type: none"> -Members of the group expressed the importance and value of conducting focus groups with providers and the uninsured, in addition to employers and insurance agents. 	<ul style="list-style-type: none"> -It was stated that there are not enough resources from the State to execute the coordination of additional focus groups. -Hence, the cost of additional

	-State can only commit to the 8 employer focus groups and 2 insurance agent/broker focus groups.	focus groups will be determined. Accordingly, members of the group can decide whether to move forward independently and conduct additional focus groups with the use of in-kind donations.
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--Respectfully submitted by Shoma Pal, Blue Cross Blue Shield of Michigan